**Industry-Government-Academia (IGA) Collaboration Project,
Ursuline University of Languages**

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| Final verification Check-list for Final IGA Project |
| Name of the Project |  |
| Contract Code No. |  |
| Project Director |  | Department, Graduate Institute (Center) |  | Position |  |
| Collaboration partner |  | Attachment | □copy of TP system upload page □Research project please attach final report |
| Contract duration |  From dd/mm/yyyy to dd/mm/yyyy |
| Total Contract fee |  | Administrative and management fee |  NTD (□ included □ added ) |
| Final verification description | □ Project completed □ Application for Extension |
| Description of present status(must fill) |  |
| project feesDescription: | Actual Fees transferred |  |
| Fees reimbursed for the current phase |  |
| Extension of reimbursement dates | □ No □ Yes Why?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Project Director |  | Chairperson of the Department |  | Dean |  |
| Accounting Office |  |
| Office of Research and Development |  |

 **Description:** With exception of projects funded by the Ministry of Education or Ministry of Science and Technology, all IGA projects should fill the following information and submit all relevant documents to the Office of Research and Development for filing and references: (1) Midterm verification check-list: If a contract lasts longer than six months, the project director should fill the midterm verification checklist every six months. (2) Final verification check-list should be filled and submitted one month after the project has been completed by the project director. (3) The final report and all relevant information, including papers presented at conferences should be submitted in digital format and in writing one month after the project has been completed by the project director.

**Procedures:** Project director Chairperson of the DepartmentDeanAccounting OfficeOffice of Research and Development