文藻外語大學

教師獲專題研究計畫獎勵金抵免基本授課時數申請書

Wenzao Ursuline University of Languages

Application for Deduction of Teaching Hours by Faculty Receiving Research Project Reward

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| --- | --- |
| 申請日期： 年 月 日 案號： | (該欄由系(所)中心承辦人填寫)(To be filled by the responsible staff) |
| Application Date: (YYYY/MM/DD) Case No.: |  |
| 計畫主持人Principal Investigator |  | 系(所)中 心Department (Institute or Center) |  | 職稱Position  |  |
| 申請獎勵金明細(右列表格不敷使用時，請自行增加列數)Details of Reward Applied(New rows can be added if necessary) | 計畫名稱Project Title | 執行期間Duration | 計畫金額Project Amount | 獎勵金額Rewarded Amount |
|  | 自民國 年 月 日起 至民國 年 月 日止From (YYYY/MM/DD) To (YYYY/MM/DD) |  |  |
|  | 自民國 年 月 日起 至民國 年 月 日止From (YYYY/MM/DD) To (YYYY/MM/DD) |  |  |
| 合計Total |  |  |
| 申請抵免授課時數Application of Deduction of Teaching Hours  | 申請學年、學期及時數Academic year, semester and hours  | 系(所)中心教評會通過學年、學期及時數(此欄由系(所)中心填寫)Academic year, semester and hours approved by Faculty Evaluation Committee of the Department(Institute or Center)(To be filled by the Department(Institute or Center) |
|  學年 學期 小時 hours for the semester of the academic year of  |  學年 學期 小時 hours for the semester of the academic year of  |
|  學年 學期 小時 hours for the semester of the academic year of  |  學年 學期 小時 hours for the semester of the academic year of  |
| 授課時數折抵後剩餘獎勵金額(此欄由系(所)中心填寫)Remaining amount of reward after the deduction(To be filled by the Department (Institute or Center) | 餘額： 元整。Remaining amount of reward: \_\_\_\_\_\_\_\_\_\_\_ NTD |
| 系(所)中心教師評審委員會審議時間及意見Review by Faculty Evaluation Committee of the Department/ Institute/ Center and review comments | \_\_\_\_\_學年度第 學期第 次教評會（ 年 月 日）The \_\_\_\_ meeting of Faculty Evaluation Committee of the Department (Institute or Center) in the \_\_\_\_ semester of the academic year of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_/\_\_\_\_\_(YYYY/MM/DD)審查意見：Review Comment： |
| 系(所)中心主任Chairperson/ Director of Department (Institute or Center) |  | 院長Dean of College |  |
| 研發處檢核資料Verified by Office Of R&D |  | 研發長Dean of R&D |  |
| 教務處Office of Academic Affairs |  |
| 會計室Accounting Office |  | 人事室Personnel Office |  |
| 副校長Vice President |  | 校長核定Approved by the President |  |

申請程序：申請人→系(所)中心(教評會)→院長→研發處→教務處→會計室→人事室→副校長→校長核定→ 研發處(正本存參)→申請人(影本存參)。

Application procedure: Applicant🡪Faculty Evaluation Committee of the Department (Institute or Center) 🡪 College (Faculty Evaluation Committee) 🡪Dean of College🡪 Office of Research and Development 🡪Office of Academic Affairs🡪 Accounting Office🡪 Personnel Office🡪Vice President🡪 Approved by the President🡪Office of Research and Development (original copy kept for reference)🡪Applicant (photocopy kept for reference)

備註：申請時，請檢附科技部計畫經費核定清單。

★ Note: Please attach with the official document of approved budget by MOST.