文藻外語大學

獎勵教師獲科技部研究計畫案申請書

(單一整合型計畫專用)

Wenzao Ursuline University of Languages

Reward Application for Faculty Whose Research Project Received Grant from Ministry of Science and Technology

(For Single Integrated Project Only)

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| 申請日期： 年 月 日 案號： | | | | (該欄由系(所)中心承辦人填寫)  (To be filled by the responsible staff) | |
| Application Date: (YYYY/MM/DD) Case No.: | | | |  | |
| 計畫主持人  Principal Investigator |  | 系(所)中心  Department (Institute or Center) |  | 職稱  Position |  |
| 計畫名稱  Project Title |  | | | | |
| 計畫期程  Duration | □一年期One year project  □多年期，共 年。The project lasts \_\_ years.  □結案後一次申請。One time application after the project has come to an end.  □分年申請，申請第 年獎勵。Yearly application. This application is for the reward of the \_\_ year. | | | | |
| 全程執行期間  Duration | 自民國 年 月 日 起 至 民國 年 月 日止  From (YYYY/MM/DD) To (YYYY/MM/DD) | | | | |
| 研究計畫  獲補助核定經費  Amount of subsidy granted | 計畫核定經費總額： 元  Total Amount of subsidy granted: \_\_\_\_\_\_\_\_\_\_\_\_ NTD  獎勵年度核定經費： 元(一年期或多年期於結案後一次申請者免填)  Yearly amount granted: \_\_\_\_\_\_\_\_\_\_\_ NTD. (Leave it blank if the application is submitted after the project has come to an end.) | | | | |

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| 申請獎勵金額  Amount of reward applied | |  |  |  |  |  | | --- | --- | --- | --- | --- | | 子計畫  Sub- project | 姓名  Name | 系(所)中心  Affiliation | 分配金額  Amount allocated | 申請獎勵金額  Reward applied | | 1. |  |  |  |  | | 2. |  |  |  |  | | 3. |  |  |  |  | | 4. |  |  |  |  | | 5. |  |  |  |  | | 6. |  |  |  |  |   □ 10萬元(200萬≦核定經費)  NTD100,000 (NTD2,000,000≦granted reward)  □ 4萬元(100萬≦核定經費)  NTD40,000 (NTD1,000,000≦granted reward)  □ 3萬元(50萬≦核定經費<100萬)  NTD30,000 (NTD500,000≦granted reward< NTD1,000,000)  □ 2萬元(20萬≦核定經費<50萬)  NTD20,000 (NTD200,000≦granted reward< NTD500,000)  □ 1萬元(5萬≦核定經費< 20萬)  NTD10,000 (NTD 50,000≦granted reward< NTD200,000) | | |
| 本會計年度(1~12月)  累計已獲獎勵件數  Total number of projects receiving rewards by the applicant in this fiscal year (Jan. to Dec.) | 子計畫一申請人共\_\_\_件；　　子計畫二申請人共\_\_\_件；  子計畫三申請人共\_\_\_件；　　子計畫四申請人共\_\_\_件；  子計畫五申請人共\_\_\_件；　　子計畫六申請人共\_\_\_件。  (含專題研究及產學合作研究，但不含本案。每人每年以5件為限)  (Maximum five projects per person per year; including both research projects and industry-academia collaboration research projects, but excluding this project.) | | |
| 系(所)中心主任  Chairperson/Director of Department (Institute or Center) |  | 院 長  Dean of College |  |
| 研發處  檢核資料  Verified by Office of R&D |  | 研發長  Dean of R&D |  |
| 會計室  Accounting Office |  | | |
| 校長或代理人  核定  Approved by President or his/her deputy |  | | |

一、申請程序：申請人→系(所)中心主任→院長→研發處→會計室→校長或代理人核定→研發處(正本存參)→申請人(影本存參)。

1. Application procedure: Applicant🡪Chairperson of the Department (Institute or Center) 🡪Dean of College🡪 Office of Research and Development🡪 Accounting Office🡪 President or Deputy🡪 Office of Research and Development (Original copy kept for reference)🡪Applicant (photocopy)

二、申請期限：執行計畫案之當學年度第二學期開學後至結案日後一年內，多年期之計畫案，得依計畫核定金額逐年申請。

2. Due date of application: Applicants can apply for rewards from the second semester of the same academic year when the project takes place to one year after the project has come to an end. For projects that last more than one year, applications can be submitted yearly in accordance with the approved grant.

三、獎勵金將於核定後，由承辦單位代為請款並直接撥入獲獎者之薪資帳戶。

3. Once the reward has been approved, the responsible unit should help the applicant to request the reward and remit the amount to the rewards to the applicant's salary account.

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| 獎勵教師獲科技部研究計畫案資料檢核表(單一整合型計畫專用)  Checklist for Reward Application of Faculty Whose Project Receives Grant fromMinistry of Science and Technology (For Single Integrated Project Only) |
| 案號Case No.：  (由系(所)中心承辦人填寫To be filled by the responsible staff of the Department (Institute or Center))  【編碼原則：單位代碼(第1-2碼)+”RS”(第3-4碼) + 年度(第5-7碼) +流水號(第8-10碼)例如：IMRS101001】  (Coding principle: Unit No. (the first two numbers) + PD (the 3rd and 4th) + year (the 5th to 7th) +numerical number (the 8th to 10th) Example: IMRS101001) |
| 單位Unit： 申請人Applicant： |
| 計畫名稱Title of Project： |

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| 項次  Item  No. | 申請人  檢核項目  Items to be Checked by the Applicant | | | 系(所)中心  檢核結果  Verified by Department (Institute or Center) | 研發處  檢核結果  Verified by Office of Research and Development |
|  | □申請書正本1份  One original copy of the Application | | | □申請書正本1份  One original copy of the Application | □申請書正本1份  One original copy of the Application |
|  | □資料檢核表正本1份  One original copy of the Checklist | | | □資料檢核表正本1份  One original copy of the Checklist | □資料檢核表正本1份  One original copy of the Checklist |
|  | 佐證資料1份  One original copy of supporting materials  □科技部經費核定清單  Official list of grants by Ministry of Science and Technology | | | 佐證資料1份  One original copy of supporting materials  □科技部經費核定清單  Official list of grants by Ministry of Science and Technology | 佐證資料1份  One original copy of supporting materials  □科技部經費核定清單  Official list of grants by Ministry of Science and Technology |
|  | 該案獎勵金申請紀錄：  Past records of reward application of the same project:  □第一次申請  This is the 1st application.  □第二次以後申請(請填寫以下申請紀錄)  Please fill in the blanks if this is the 2nd (or more) application of the same project.  1. 年申請 元。  In the year of \_\_\_\_\_, \_\_\_\_\_\_\_\_\_NTD has been applied.  2. 年申請 元。  In the year of \_\_\_\_\_, \_\_\_\_\_\_\_\_\_NTD has been applied.  3. 年申請 元。  In the year of \_\_\_\_\_, \_\_\_\_\_\_\_\_\_NTD has been applied.  (不敷使用時，請自行增加)  (More items can be added if necessary) | | |  | 該案獎勵金申請紀錄：  Past records of reward application of the same project:  □第一次申請  This is the 1st application.  □第二次以後申請  The 2nd (or more) application of the same project.  1. 年申請 元。  In the year of \_\_\_\_\_, \_\_\_\_\_\_\_\_\_NTD has been applied.  2. 年申請 元。  In the year of \_\_\_\_\_, \_\_\_\_\_\_\_\_\_NTD has been applied.  3. 年申請 元。  In the year of \_\_\_\_\_, \_\_\_\_\_\_\_\_\_NTD has been applied. |
|  | 本會計年度(1~12月)累計已獲獎勵件數： 件。  Total number of projects receiving rewards by the applicant in this fiscal year (January to December):\_\_\_\_\_\_ projects.  (含專題研究及產學合作研究，但不含本案。每人每年以5件為限)  (Maximum five projects per person per year; including both research projects and industry-academia collaboration research projects, but excluding this project.) | | |  | 本會計年度累計已獲獎勵件數： 件。  Total number of projects receiving rewards by the applicant in this fiscal year: \_\_\_\_\_\_\_ projects. |
| 檢核人簽章  Verifier’s Signature | |  | 系(所)中心承辦人  Signature of the Responsible Staff of the Department (Institute or Center) | |  |
| 系(所)中心主管  Chairperson/Director of the Department (Institute or Center) | |